

## MAYNARD FIRE MEETING MINUTES

<b>Project:</b>	Maynard Fire Station Maynard, MA	<b>Meeting Date:</b>	August 12, 2021
<b>Time:</b>	6:30 PM	<b>Meeting Location:</b>	Teams Conference (Remote)
<b>Meeting:</b>	9	<b>Report By:</b>	Alicia Monks

<b>Attending:</b>	Greg Johnson, Town Administrator Chief Anthony Stowers, Fire Chief Mark Tomy Sidney Boardman	Armand Diarbekrian Gerry Byrne  Alicia Monks, Daedalus Projects/CHA
<b>Absent:</b>	Phil McCully	Elliott Bruce

Item		Action
<b>9-1 Construction</b>	<ul style="list-style-type: none"> <li>- The project is on schedule.</li> <li>- Footings are nearly complete. Luckily, there have been very few surprises in the excavation for footing. There was one 7' diameter boulder recently discovered that will need to be broken up and removed from the site. This will result in a change order next month to the project.</li> <li>- The mason is expected to mobilize the week of August 16 and start building the stair towers and elevator shaft. The steel is expected to start in early September.</li> <li>- It was discovered that the mailboxes for the neighbors was technically on the Town's land. The project will work with Mr. Lisa (the neighbor property owner) to located, document and relocate the mailboxes.</li> </ul>	
<b>9-2 Change Orders</b>	<p>The project is on budget.</p> <p>Change Order 1 was reviewed and included the following PCOs:</p> <ul style="list-style-type: none"> <li>- PCO #1 – Increase Asphalt Thickness per Town engineer's request \$23,629</li> <li>- PCO #7 – Added perimeter drain cleanout - \$603.90</li> </ul> <p>Total for CO #1 - \$24,232.90</p>	
<b>9-3 Topping Off</b>	<p>The possibility of a "topping off" ceremony was discussed. The Town of Maynard is celebrating its 150 year anniversary and the Topping Off may be included as part of the events. The date of October 19<sup>th</sup> was potentially identified.</p>	

<p>Alicia will work with LD Russo and Dore and Whittier to identify a steel beam that could be (sequentially) logically identified for late placement. This beam could be made available for the people in Town to sign as part of the events.</p>	<p><b>Alicia</b></p>
<p><b>9-4 Time Capsule</b>  The possibility of incorporating a time capsule within the building was discussed. The intent would be for the capsule to contain fire fighter related materials. Mark Tomyl will provide the vessel. Alicia will work with the architects to suggest some appropriate locations for the vessel to be included yet accessible within the construction.</p>	<p><b>Alicia</b></p>
<p><b>9-5</b> The architects have been providing a written update report on a weekly basis. Alicia will forward these reports to the Building Committee.</p>	<p><b>Closed</b></p>
<p><b>9-6 Meeting Minutes</b>   The notes from the June 3 meeting were not sent in time to review. They will be reviewed at the September Building Committee meeting.</p>	
<p><b>9-7 Adjournment</b>  The meeting was ADJOURNED.</p>	
<p>The Building Committee will next meet September 2, 2021 at 6:30 pm.</p>	

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