

MAYNARD FIRE MEETING MINUTES

Project:	Maynard Fire Station Maynard, MA	Meeting Date:	March 11, 2021		
Time:	6:30 PM	Meeting Location:	Teams Conference (Remote)		
Meeting:	5	Report By:	Alicia Monks		
Attending:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> Chief Anthony Stowers, Fire Chief Greg Johnson, Town Administrator Elliott Bruce Sidney Boardman Mark Tomyl </td> <td style="width: 50%; vertical-align: top;"> Phil McCully Armand Diarbekrian Gerry Byrne Alicia Monks, Daedalus Projects Kelly Kane </td> </tr> </table>			Chief Anthony Stowers, Fire Chief Greg Johnson, Town Administrator Elliott Bruce Sidney Boardman Mark Tomyl	Phil McCully Armand Diarbekrian Gerry Byrne Alicia Monks, Daedalus Projects Kelly Kane
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Absent:					

	Item	Action
5-1	<p>Meeting Notes</p> <p>Motion to APPROVE meeting notes from February 25, 2020 was made Sid Boardman and SECONDED by Chief Stowers.</p> <p>Roll Call: Chief Stowers, Armand Diarbekrian, Elliott Bruce, Greg Johnson, Mark Tomyl, Phillip McCully, and Sid Boardman</p>	
5-2	<p>Next Steps</p> <p>Back in December, Greg Johnson and Chief Stowers participated in a state required pre-qualification process for contractors. The contract drawings were made available for bid in January and seven pre-qualified general contractors submitted bids. LD Russo of Harvard, MA submitted the winning bid at \$10,275,000, which was lower than the estimated cost. A letter of award was sent to LD Russo. The contractor is anticipated to mobilize and start work on site in mid-April.</p> <p>The contract will be finalized and sent to LD Russo for signature. Once they have signed, it will be returned to the Town to circulate for signatures. When the document is finalized and sent back to LD Russo, a Notice to Proceed letter will be sent formally starting the contractual 500 days of construction.</p> <p>A tentative date of April 9 at 1:30 pm was identified for a Ground Breaking ceremony. The sign will be moved over to the construction fencing as soon as it is up.</p>	
5-3	<p>Use of some of the Mill and Main parking lot was discussed for the contractor to use for material storage and parking. The Town and the Mill have been discussing the possibility of leasing the space.</p>	

APPROVED

5-4 Adjournment

The meeting was ADJOURNED.

The Building Committee will meet the first Thursday of every month for the construction duration starting April 1, 2021 at 6:30 pm.